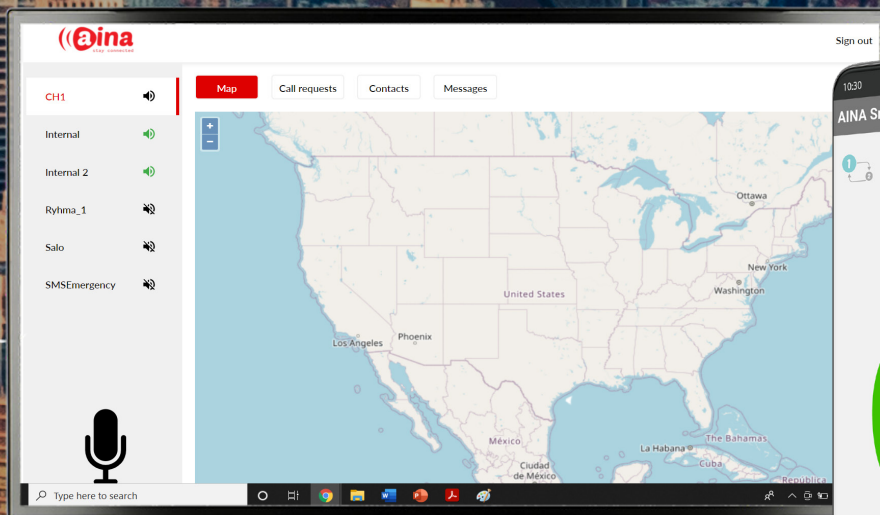


AINA SMALL TALK AND DISPATCHER PLATFORM GUIDE

Version 1.8.

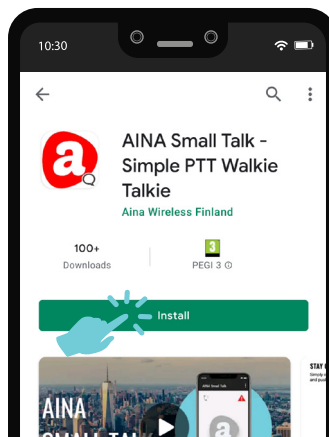
Visit www.ainaptt.com to find additional solutions and more user guides. If you have any further questions, you can also email us at: sales@ainaptt.com

AINA SMALL TALK AND DISPATCHER PLATFORM

1. Installation and Sign In

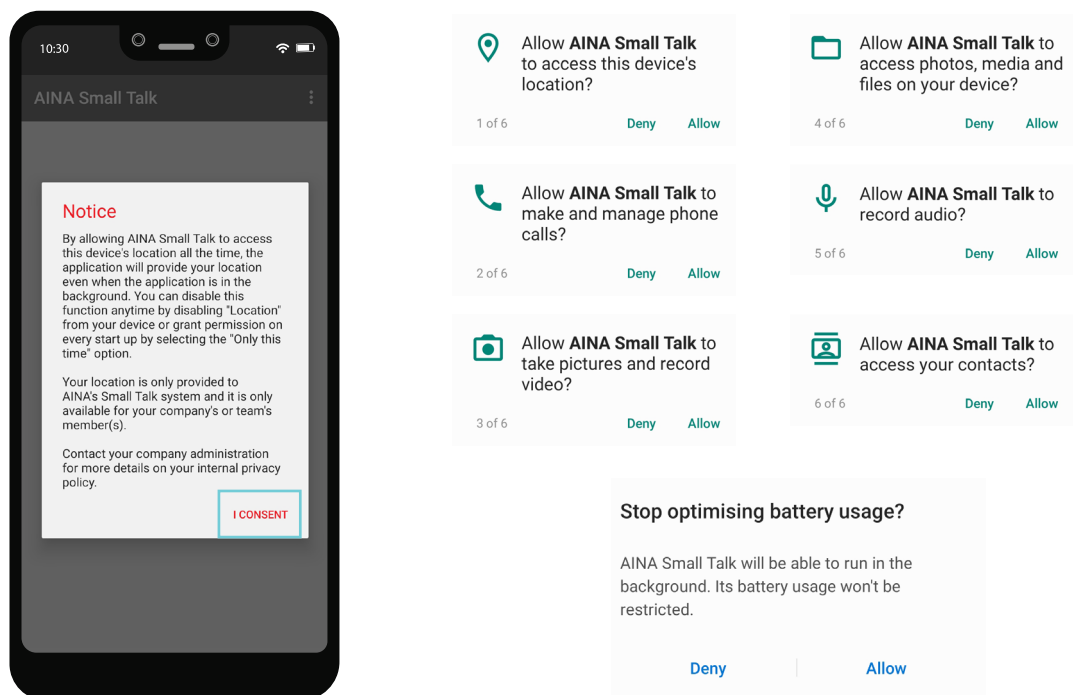
1

Download and install 'AINA Small Talk' from the Google Play Store.



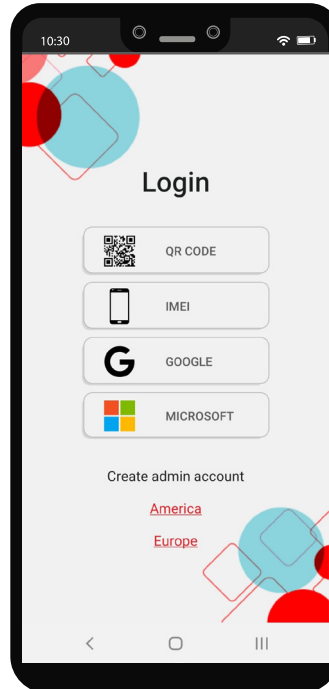
2

Accept the permission requests to complete the installation. These can be modified after installation from your phone's Settings > Apps > AINA Small Talk > Permissions.



3

If you have received an email or SMS with a sign-in link, open this and click on the link to login to the application. Otherwise, open the AINA Small Talk app and choose the login method that your administrator has set for this user account: QR code, IMEI, or single sign on with a Google or Microsoft account.



QR Code. If your administrator has sent you a QR code, select this to open the QR code reader and login to the application.

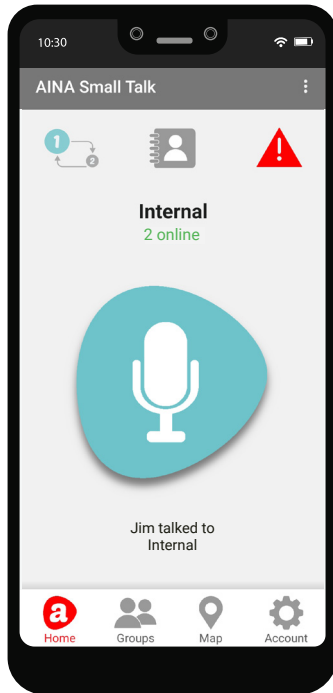
IMEI. If your administrator has inserted your phone's IMEI number to your user account through the admin console, simply select IMEI and you will automatically login to the app.

Google or Microsoft. If your administrator has enabled and inserted your Google or Microsoft email for single sign on, you can use this option to login to the application.

2. Main Features

1

Group call.



Internal

Name of the group that you are currently in.

2 online

The total number of your team member is online in the group.

For example, there are 2 team member online in the group "Internal" apart from you.

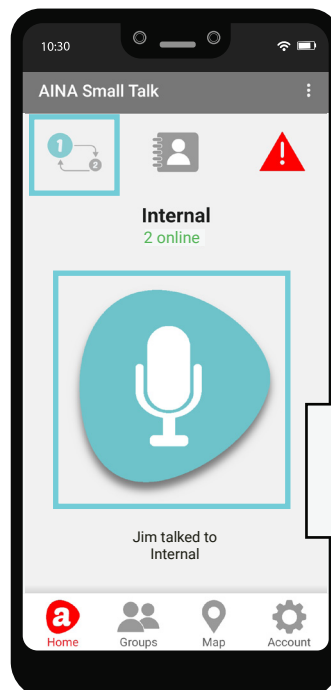


To see who's online, click on contact button.

Jim talked to
Internal

Name of the last user who just talked to your group.

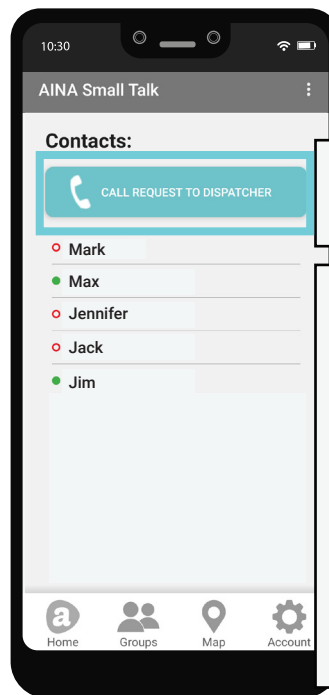
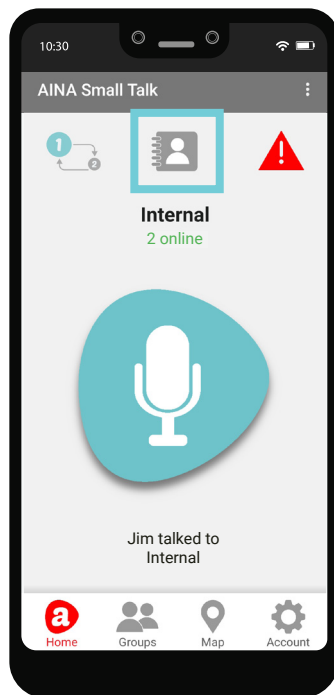
Press to switch between your main and secondary group.



Press and keep pressed to talk to the selected group (shown above). Release when you are done.

2

Contacts list.



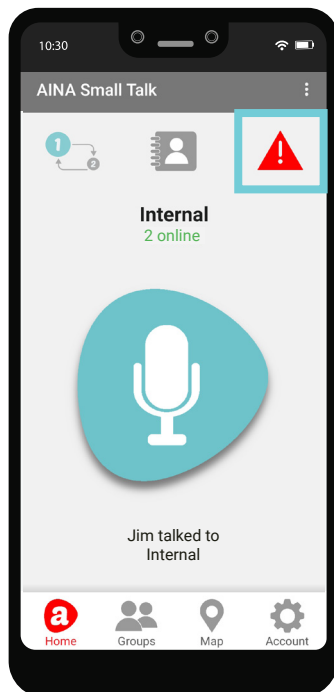
Press to send a call request to your dispatcher.

Press on a contact who's online and select to either start a private 1-to-1 call with them or locate them on the map if they have enabled location services.

To answer a private call, click on the telephone icon that appears on your screen. To end a private call, simply press the  icon on the top left corner for a few seconds.

3

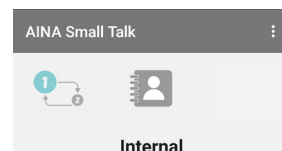
Emergency call.



Keep the emergency icon pressed for a few seconds to activate an emergency call. Once the emergency call has initiated, your microphone will automatically turn on and everyone in your emergency group (set by your administrator) will be able to listen in.

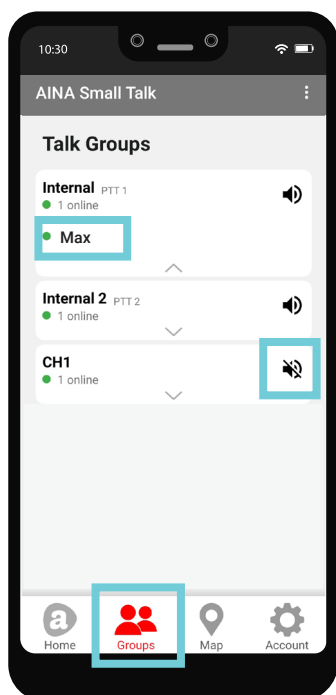
To end or cancel an emergency call, simply press the  icon on the top right corner for a few seconds.

*If your screen does not have the emergency icon, it means your admin has not assigned a talk group for your emergency call in AINA Admin Console. Please get in touch with your admin for this setting.



4

Talk groups and users online.



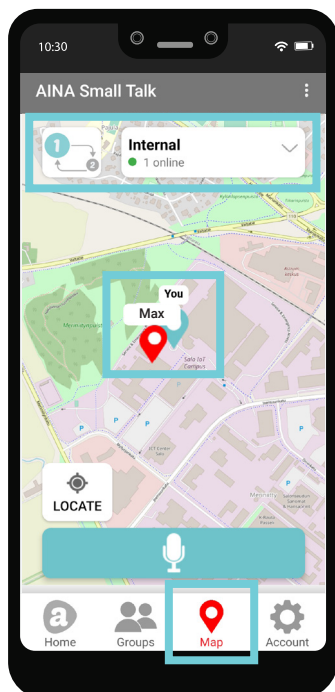
On the Groups page you can see all the talk groups you belong to and who is online in those groups.

If you click on an online user, you can start a private 1-to-1 call with them or locate them on the map if they have enabled location services.

Automatically you will hear incoming messages from your primary and secondary talk group. However if you would like to listen to more talk groups at a time, click on corresponding speaker icon on the right.

5

Map and locating users.

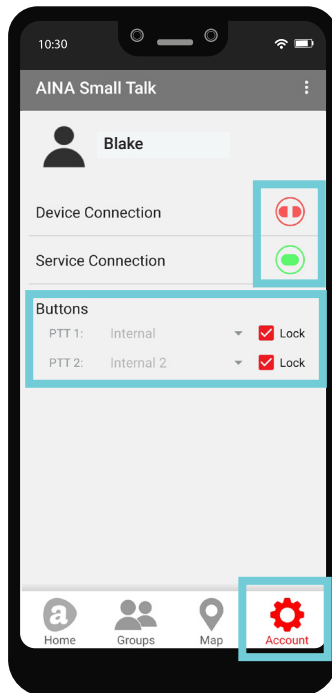


On the Map page you can see as red pins all assigned contacts and talk group users who are online and have enabled location services. Your own location is represented by a blue pin.

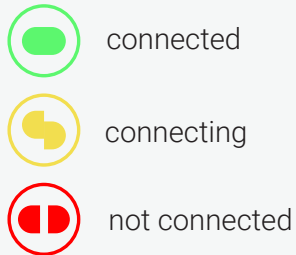
At the top of the page you can switch between your primary and secondary talk group. Use the push-to-talk button at the bottom of the page to talk to the selected talk group. You can also see who's online on these groups and locate them on the map.

Click on a user on the map to star a private 1-to-1 call with them.

Account status and changing your primary and secondary talk group.



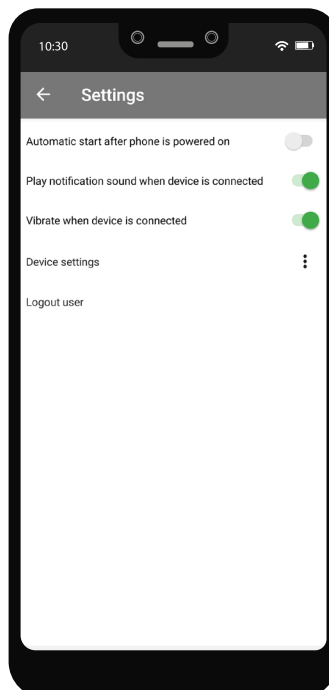
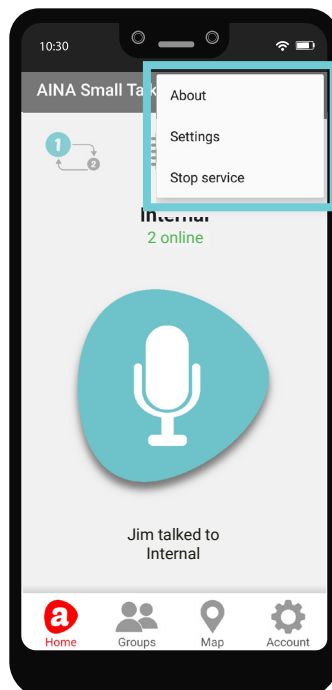
Check Device and Service connection:



Talk groups available. Assign a primary and secondary talk group. These are the two groups you are listening and able to talk to from your main screen or with your AINA accessory.

If you have an AINA device paired, from here you can assign which group you will talk to when pressing the PTT1 or PTT2 button on the device and lock these so you don't accidentally change them.

Additional settings.



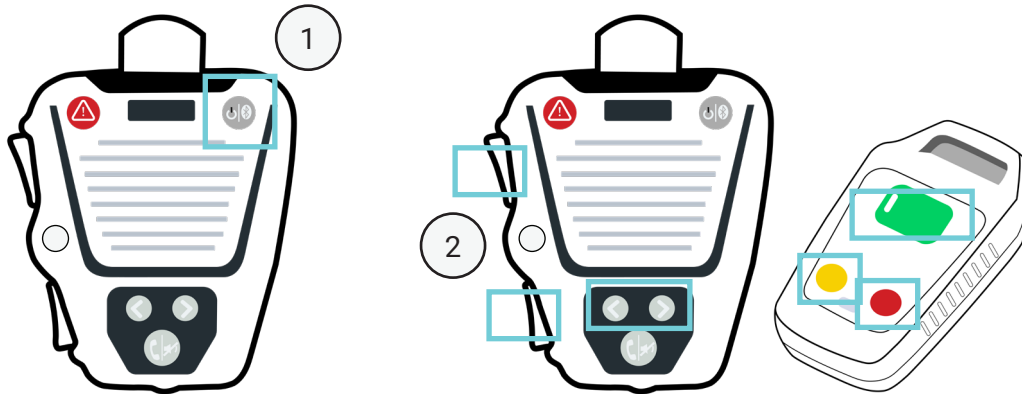
For additional settings, press on the 3 dots on the top right corner.

From here you can, for example, connect an AINA device by selecting 'Device settings', logout from your user account, or completely close the application by selecting 'Stop service'.

3. How to Pair an AINA Device

1

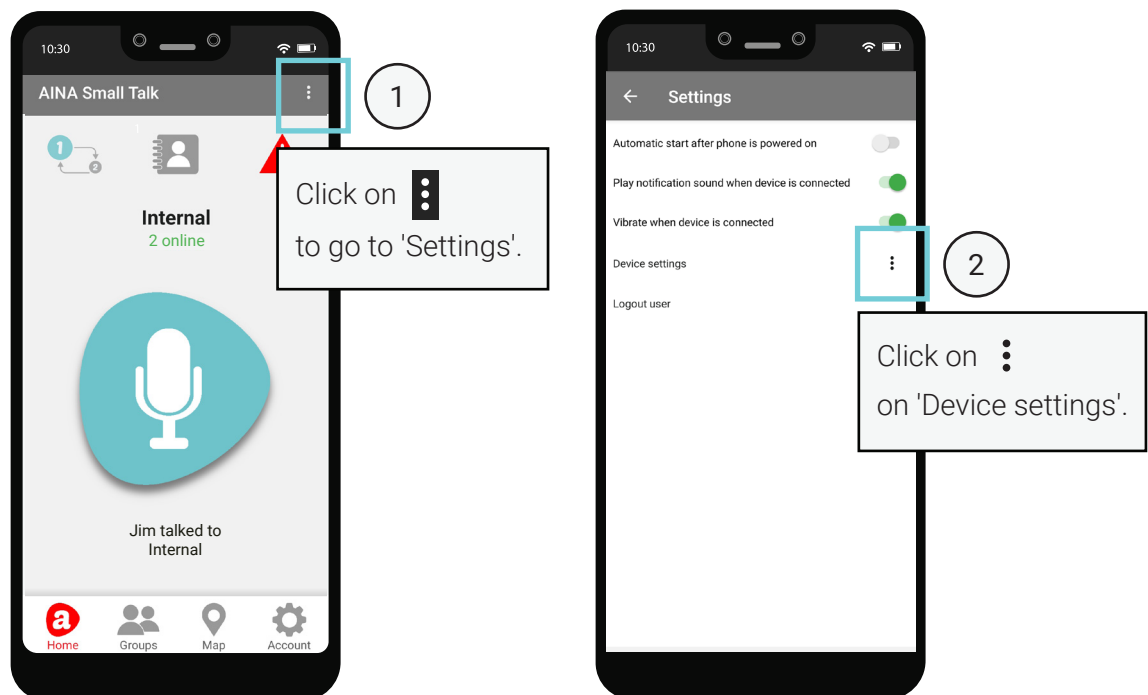
(1) Turn on your PTT Voice Responder by holding down the power button for 3 seconds. (2) Put your PTT Voice Responder into pairing mode by pressing both arrow buttons and both PTT buttons simultaneously until the LED turns off momentarily, continued by constant green LED blinks.



If you have a PTT Smart Button, put it into pairing mode by pressing all three buttons simultaneously.

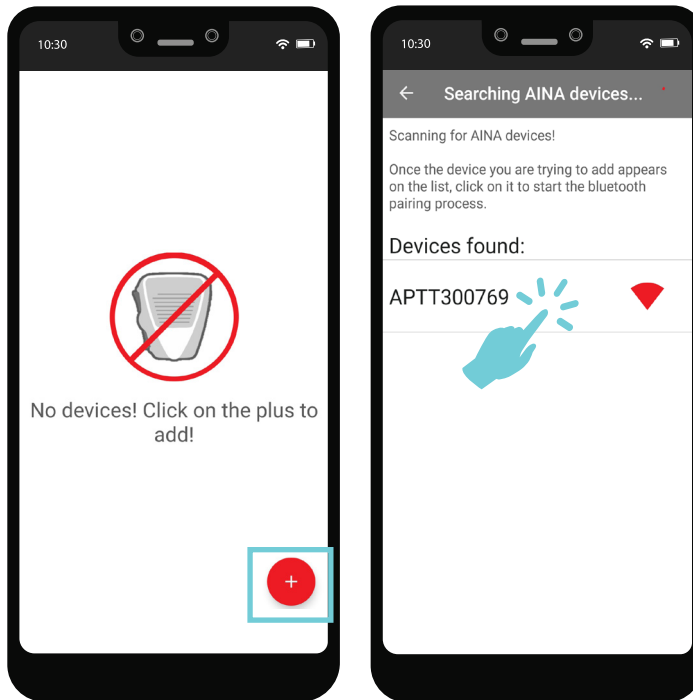
2

Open AINA Small Talk to pair your AINA device.



3

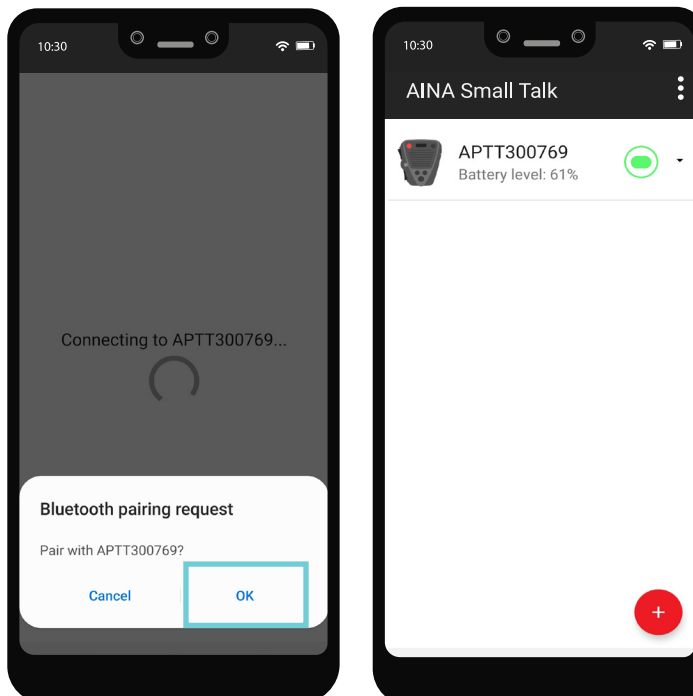
Click on the red '+' icon to search for your device. Then, click on your PTT Voice Responder (or PTT Smart Button) to start the Bluetooth pairing process.



Wait for your device to appear on the list (a friendly name is printed on the back of the device) and then select it to start the pairing process.

4

Accept the Bluetooth pairing request.



Your device has successfully paired when the connection icon turns green and when the Voice Responder's LED blinks in blue.

You only need to pair your AINA device once. After the first pairing, your device will connect automatically to AINA Small Talk when turned on.

To unpair a device, press its name for a couple of seconds in the menu and accept the unpairing request.

Connection icons



connected



connecting

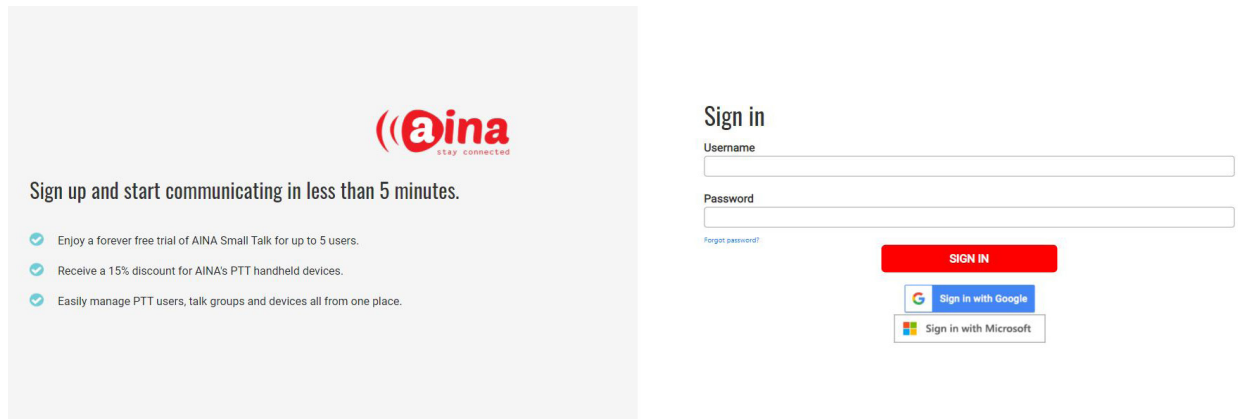


not connected

4. Dispatcher Platform

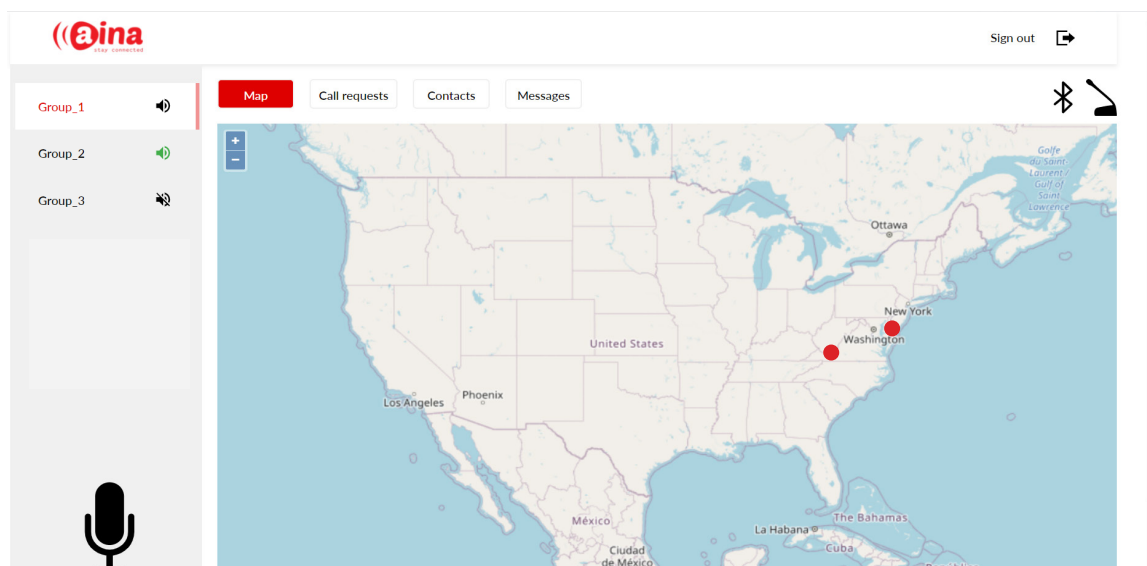
1

To sign in to the AINA Small Talk Dispatcher platform, use the webpage address, username and password provided by your company's or team's administrator. Sign in Dispatcher platform with Google/Microsoft account is not available.



2

Communicating with talk groups and map.

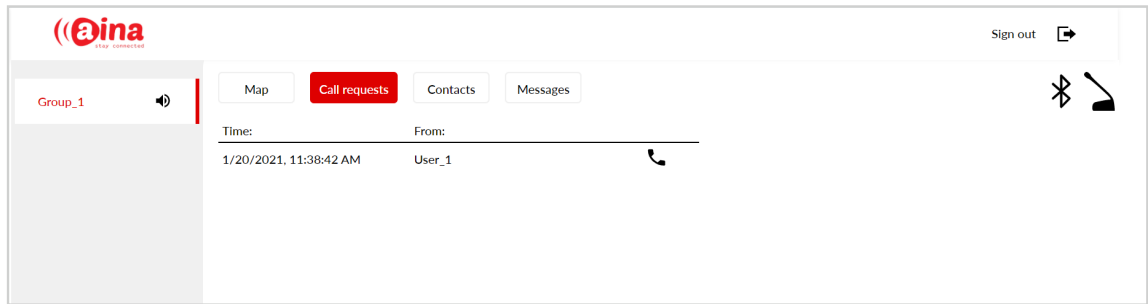


Communicating with talk groups. On the left column you will always see the talk groups you can communicate with. By pressing and holding the microphone icon on the bottom left, you can talk to the selected group. If you belong to multiple talk groups, you can select which ones you want to listen to by clicking on the speaker icon next to the group name, turning it green. Similarly, you can mute a talk group by clicking on the speaker icon so there is a line over it.

Map. From the Map tab you will see all AINA Small Talk and Kepler users who have their location tracking enabled on a map. This information is updated every few minutes.

3

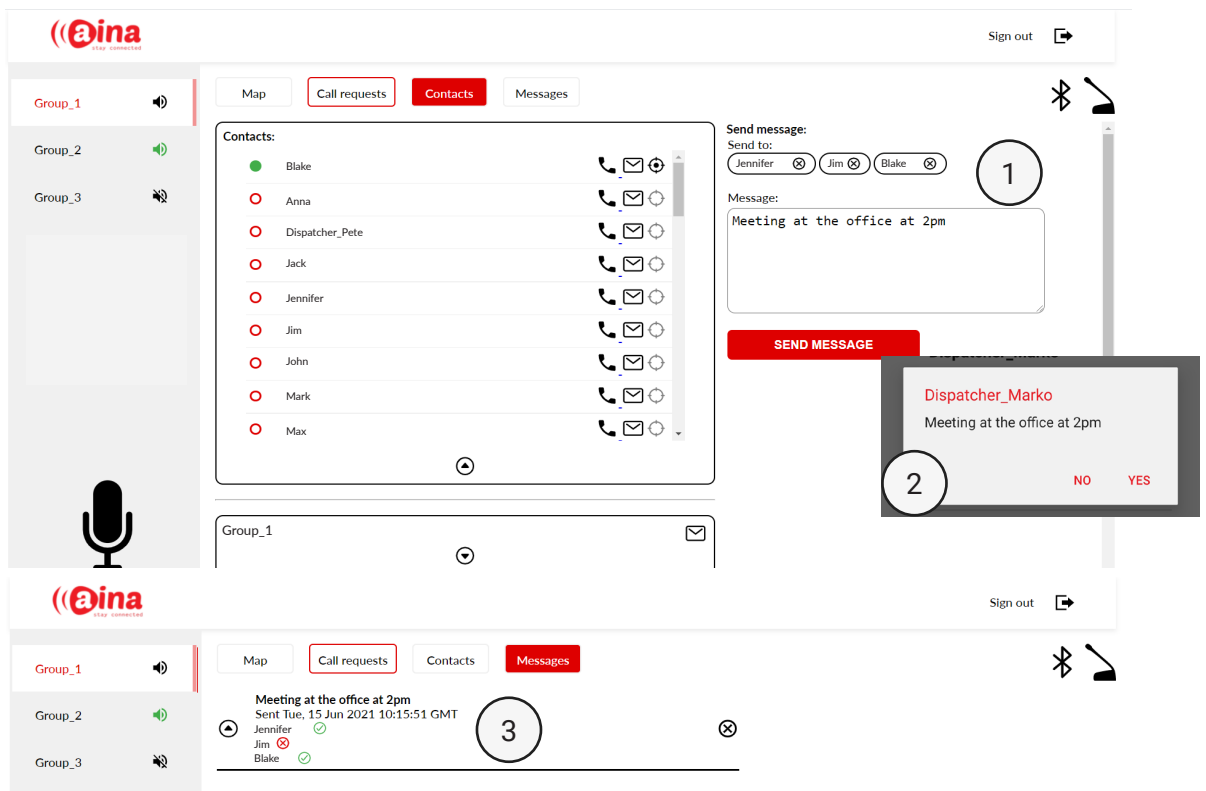
Call requests.



Users can send the dispatcher call requests from their AINA Small Talk mobile app. You will see these on the 'Call requests' tab. If the user is online, you can call them directly by clicking on the phone icon.

4

Private calls, locating users and status messages.



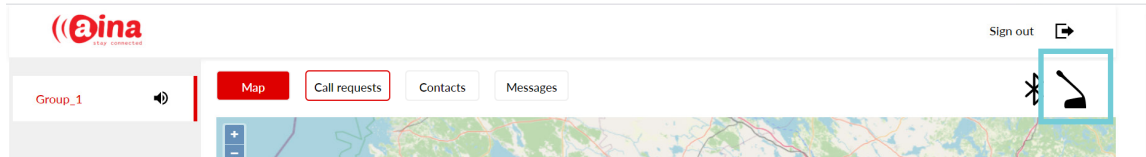
Private calls and locating users. From the 'Contacts' tab you can make private calls to users by clicking on the phone icon or locate them on the map by clicking on the locate icon next to their name.

Status messages. Also, from the 'Contacts' tab you can send status messages to individual users or talk groups by clicking on the envelope icon next to the user's or talk group's name. (1) When you are done selecting the users and talk groups, you simply write your message in the field and click 'send message'. (2) The user(s) will receive the message as a pop-up to which they can answer 'yes' or 'no' to. (3) You will be able to see all the messages you have sent and the users' responses from the 'Messages' tab. A green tick next to the user's name signifies a 'yes' answer and a red cross a 'no'.

5. How to Pair a Device to the Dispatcher Platform

1

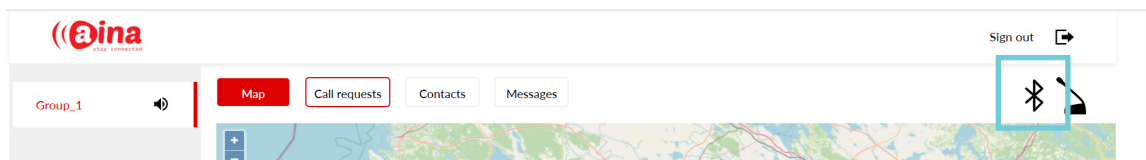
TM3 Table Microphone.



1. Connect the TM3 to your computer using the USB cable attached to the device.
2. Login to the AINA Small Talk Dispatcher platform and click on the table microphone icon on the top right.
3. Select your TM3 table microphone from the list of devices that appears.

2

AINA PTT device.



1. Pair your AINA PTT Voice Responder or PTT Smart Button via Bluetooth (classic and BLE) to your computer.
2. Login to the AINA Small Talk Dispatcher platform and click on the Bluetooth icon on the top right.
3. Select your AINA device from the list of devices that appears.
4. Finally, on your Windows laptop or desktop, make sure to select your AINA device as the speaker / microphone output by going to the bottom right of your screen, clicking on the speaker icon  and selecting your AINA device.